

CSC Adopted: October 2001 , CSC Revised: \_\_\_\_\_**Class Title: Firefighter EMT-C****BRIEF DESCRIPTION OF THE CLASSIFICATION:**

Responds to emergency medical calls. Performs fire suppression duties and medical pre-hospital procedures. Maintains facilities and equipment for maximum efficiency. Performs related duties as required.

**ESSENTIAL FUNCTIONS:**

*This information is intended to be descriptive of the key responsibilities of the classification. The following examples do not identify all duties performed by any single incumbent. Specific requirements of individual positions are described in the Job Description.*

Physical Strength Code		ESSENTIAL FUNCTIONS
1	VH	Responds to emergency medical calls by evaluating situations, providing emergency and nonemergency medical procedures both stationary and in a moving vehicle and transferring patients to medical facilities.
2	VH	Performs fire suppressions duties by responding to emergency fire calls, using various equipment and gear for fire suppression and control, searching for and rescuing occupants, ventilating structure, salvaging contents and applying water and other chemicals to fires.
3	VH	Performs maintenance of facilities and equipment by cleaning, inspecting, repairing and any other maintenance deemed necessary.
4	L	Performs related duties by maintaining all certifications, continuing education and training, inspecting buildings for fire code violations, logging activities, preparing reports, confining hazardous materials and performing as acting officer if necessary.

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<b>CLASS REQUIREMENTS</b>	
Formal Education / Knowledge	Work requires knowledge of a specific vocational, administrative, or technical nature which may be obtained with one year of advanced study or training past the high school equivalency. Junior college, vocational, business, technical or correspondence schools are likely sources. Appropriate certification may be awarded upon satisfactory completion of advanced study or training.
Experience	Completion of the Tidewater Regional Fire Academy (or other approved Fire Academy training program), the Firefighter Recruit probationary period with the Department of Fire Rescue and one (1) year experience as an EMT or EMT-ST with the Department of Fire Rescue or two (2) years experience as a Firefighter EMT-C in a fire department or two (2) years experience as an EMT-C in an EMS agency.
Certifications and Other Requirements	Valid Driver's License; current Virginia Department of Fire Programs Certifications in Firefighter II, Hazmat Awareness and Operations, Emergency Vehicle Operations and/or other "Firefighter Professional Qualifications" as required by the Virginia Administrative Code; current Virginia Department of Health certification as an Emergency Medical Technician (EMT)-Cardiac and current sanctioning to practice as an EMT-Cardiac by the City of Norfolk Medical Director as stipulated by the Virginia Administrative Code; American Heart Association certification in Basic Cardiac Life Support for Health Care Providers and Advanced Cardiac Life Support.
Reading	Work requires the ability to read standard operating procedures, protocols for emergency medical services, training materials and various manuals.
Math	Work requires the ability to perform general math calculations such as addition, subtraction, multiplication and division as well as the ability to calculate pump operations and friction loss.
Writing	Work requires the ability to write firefighting, medical and training books and manuals, standard operating procedures, directions and guidelines, memorandums and letters.
Managerial	Managerial responsibilities include ensuring the completion of station assignments, inspections, preplanning as well as on scene time of fire or rescue training, delegation, station duties, organization and prioritization of tasks.
Budget Responsibility	N/A
Supervisory / Organizational Control	Work requires functioning as a lead worker performing essentially the same work as those directed, and includes overseeing work quality, training, instructing, and scheduling work.
Complexity	Work involves choices of action within limits set by standard practices and procedures. Professional judgment is required to apply the proper course of action.

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**CLASS REQUIREMENTS**

Interpersonal / Human Relations Skills	Contacts others within the organization. These contacts may involve similar work units or departments within the City which may be involved in decision making or providing approval or decision making authority for purchases or projects. Works with individuals outside the City who may belong to professional or peer organizations. Working with various state and federal agencies may also be required of the employee. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers, firefighters and rescue team members
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Sedentary	Light	Medium	Heavy	Very Heavy X
S = Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time	L = Light Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	M = Medium Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	H = Heavy Exerting 50-100 lbs. occasionally, 25-50 lbs. frequently, or up to 10-20 lbs. constantly.	VH = Very Heavy Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

**PHYSICAL DEMANDS:**

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
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*This is a description of the way the job is currently performed; it does not address the potential for accommodation.*

PHYSICAL DEMANDS	FREQUENCY CODE	DESCRIPTION
Standing	F	Ladders, rooftops, truck platforms
Sitting	F	Computer, desk work, driving, training
Walking	F	Station and vehicle maintenance, rooftops, fire duties
Lifting	F	Medical equipment and supplies, fire equipment and supplies, patients, stretchers, debris
Carrying	F	Medical equipment and supplies, fire equipment and supplies, patients, stretchers, debris
Pushing/Pulling	F	Medical equipment and supplies, fire equipment and supplies
Reaching	F	Medical equipment and supplies, fire equipment and supplies
Handling	F	Medical equipment and supplies, fire equipment and supplies
Fine Dexterity	F	Computer keyboard, writing, checking equipment, patient care
Kneeling	F	Firefighting, patient care, maintenance and cleaning
Crouching	F	Firefighting, patient care, maintenance and cleaning
Crawling	F	Firefighting, patient care, maintenance and cleaning
Bending	F	Firefighting, patient care, maintenance and cleaning
Twisting	F	Firefighting, patient care, maintenance and cleaning
Climbing	F	Ladders, steps, rooftops, truck platforms
Balancing	F	Ladders, steps, rooftops, truck platforms
Vision	C	Desk work, observations at fire scenes, driving
Hearing	C	Firefighters, police, dispatch, doctors/nurses, general public
Talking	C	Firefighters, police, dispatch, doctors/nurses, general public
Foot Controls	F	Driving, depressing siren switch
Other (specify)	N	

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Ground ladders, portapower units, bolt cutters, water cut off tools, sledge hammers, lug wrenches, hand truck with junction box, battering ram, stokes baskets, navigation compass, water rescue boat, life throw rings, stethoscopes, glucometer, backboards, neck collars, automatic defibrillators, aerial ladders, knives, chain saws, hand saws, pinch bars, fire extinguishers, portable lights, depth finder, life vests, jet skis, sphygmomanometer, pulse oxsimetry, CIDs, electrocardiogram, angiocatheters, fire hoses, nozzles, axes, ceiling hooks, pry bars, power saws, ladders, heavy fans, shovels, ropes, hydraulic extrication equipment, fire engine, ladder trucks, radios, generators, Standard Microsoft Windows and Office software, laser or inkjet printer, Virginia Fire Incident Reporting System, Firehouse software

**ENVIRONMENTAL FACTORS:**

D = Daily	W = Several Times Per Week	M = Several Times Per Month	S = Seasonally	N = Never
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HEALTH AND SAFETY		ENVIRONMENTAL FACTORS	
Mechanical Hazards	W	Dirt and Dust	D
Chemical Hazards	W	Extreme Temperatures	D
Electrical Hazards	W	Noise and Vibration	D
Fire Hazards	D	Fumes and Odors	D
Explosives	W	Wetness/Humidity	D
Communicable Diseases	D	Darkness or Poor Lighting	D
Physical Danger or Abuse	D		
Other (see 1 below)	N		

PRIMARY WORK LOCATION	
Office Environment	--
Warehouse	--
Shop	--
Vehicle	--
Outdoors	--
Other (see 2 below)	X

(1)

(2) Fire scenes

**PROTECTIVE EQUIPMENT REQUIRED:**

Turn out gear, self-contained breathing apparatus, gloves, SCBA, helmet, safety glasses, safety shoes, haz mat suit

**NON-PHYSICAL DEMANDS:**

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
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NON-PHYSICAL DEMANDS	
Time Pressures	F
Emergency Situations	F
Frequent Change of Tasks	F
Irregular Work Schedule/Overtime	F
Performing Multiple Tasks Simultaneously	F
Working Closely with Others as Part of a Team	C
Tedious or Exacting Work	F
Noisy/Distracting Environment	F
Other (see 3 below)	N

(3)